### **BYLAWS**

OF

# **CHAMPION'S GOLF LEAGUE**

2024

### 1.PURPOSE

The <u>Purpose</u> of the bylaws is to define the roles and responsibilities, as well as establish guidelines, for all <u>Officers</u>, <u>Captains</u> and <u>League Members</u> within the <u>Champion's Golf League</u> organization.

### 2, CHAMPION'S GOLF LEAGUE

The <u>Champion's Golf League</u> began in 2020 and is a competitive and social golf club that meets on Thursday evenings, during the summer months, at the Red Tail Golf Course in Lakewood, IL. The <u>Champion's Golf League</u> follows the <u>Champion's Golf League Rules</u>, which dictate the structure and guidelines by which the <u>League Members</u> compete within the league.

### 3. OFFICERS, CAPTAINS AND LEAGUE MEMBERS

Officers of the Champion's Golf League are elected at the end of the season by the League Members. The five 2024 elected Officers are as follows:

<u>President</u> – Kirk Wiggerman <u>Vice-President</u> – Ken Hall <u>Treasurer</u> – Jason Burns <u>Secretary</u> – Bill Bergman <u>Rules Commissioner</u> – Mark Piedmonte

<u>Captains</u> – Currently 14 Captains in the league <u>League Members</u> – Currently 70 members in the league

# Officer's, Captain's and League Member's Roles and Responsibilities

#### President

Sets the date and officiates the <u>President</u>'s Initial Meeting with the <u>Vice-President</u> (or another <u>Officer</u>) to set the agenda. Sets the date and officiates the <u>Officer</u>'s Meeting. Sends the "roll-call" letter to the team <u>Captains</u> to determine membership. Sets the date and officiates the <u>Captain</u>'s meeting. Responsible as the new player recruitment liaison. Communicates with golf course management regarding green fees, start times, etc. Deals with individual members regarding conduct issues. Communicates with <u>League Members</u> with issues related to league. Responsible for setting up the year-end golf banquet. Can delegate any and all of these responsibilities to others, if necessary. Any issues that present themselves not defined above and not listed under the responsibilities of the other <u>Officers</u> will be considered to be the <u>President</u>'s responsibility.

#### Vice-President

Participates in <u>President</u>'s initial meeting to establish agenda. Participates in all required meetings. Responsible for assisting with year-end banquet; food and beverage, prizes and any other items related to the banquet. Assumes the role of <u>President</u> if current <u>President</u> is unable or unwilling to perform the function. Can delegate any and all of these responsibilities to others, if necessary.

#### Treasurer

Participates in all required meetings. Responsible for maintaining a budget for the league. Collects league dues from <u>League Members</u>. Dispenses funds for authorized expenses to <u>Officers</u> related to the league as well as the winnings to the <u>League Members</u> at the end of the year. Creates weekly event structure for player participation; closest to pin, etc. Assists with year-end banquet. Can delegate any and all of these responsibilities to others, if necessary.

### **Secretary**

Participates in all required meetings. Responsible for establishing and maintaining player's handicaps, tracking weekly points and determine weekly and year-end team placements, reporting league team placements each week and year-end to <u>League Members</u>. Responsible for setting up the weekly special events on the course, if any. Responsible for the purchase of the awards and assists in the year-end banquet. Can delegate any and all of these responsibilities to others, if necessary.

### **Rules Commissioner**

Participates in all required meetings. Responsible for maintaining the <a href="Champion's Golf League Rules">Champion's Golf League Rules</a> document with changes approved by the league <a href="Officers">Officers</a>. Responsible for maintaining the <a href="Champion's Golf League">Champion's Golf League</a> website. Assists with the yearend banquet. Can delegate any and all of these responsibilities to others, if necessary

### Captain

Participates in all required meetings. Responsible as the leader of his team.

This includes ensuring his <u>League Members</u> are participating in matches, arriving on time, and keeping pace on the course. Responsible for front line communication to his <u>League Members</u> regarding changes and events as well as dealing with conduct issues that can negatively affect league play. Can delegate any and all of these responsibilities to a member of his team, if necessary.

# League Member

Participates in all required meetings, Responsible for paying league dues to the <u>Treasurer</u> by the deadline set forth in the <u>Champion's Golf League Rules</u> or by a date defined by <u>Officer</u>'s communications. Responsible for participating in scheduled matches set forth in league communications and adhering to the <u>Champion's Golf League Rules</u> while participating. Responsible for verifying the accuracy of the scorecards, initialling and ensuring the scorecards are turned into the scorecard lockbox or to an <u>Officer</u> of the league. Also responsible to paying the golf course facility the weekly green fees and cart fees, if applicable.

# 4. CODE OF CONDUCT

All Officers, Captains and League Members of the Champion's Golf League will conduct themselves in a sportsmanlike manner and will not knowingly cheat, throw clubs, disrespect golf course employess or fellow competitors. This includes physical threats, slander or verbal abuse or any other breach of golf etiquette (eg. Hitting into the group in front of you due to slow play). Violations of the Code of Conduct may result in the Officer, Captain and or League Member being temporarily suspended and or permanently expelled from the Champion's Golf League.

# 4. MEETINGS

Meetings of the Officers will be called by the President at the beginning of the year to discuss various issues related to the operation of the Champion's Golf League.

Captain's meeting and other ad-hoc meetings may also be called by the President during the year at his discretion. An official meeting of the Officers, or Quorum, will be established if at least THREE of the five Officers are present on the day(s) that a meeting is called.

## 5. CHAMPION'S GOLF LEAGUE RULES

The <u>Champion's Golf League Rules</u> dictate the structure and guidelines by which the <u>League Members</u> compete within the league. The <u>Champion's Golf League Rules</u> are controlled in entirety by the league <u>Officers</u>. Suggestions for changes to the rules can come from any <u>League Member</u> at any time for consideration but once league play has commenced, no changes can be made to the rules document. However, an emergency relief of a rule can be considered by the <u>Officers</u> at the <u>President</u>'s discretion. Suggestions for changes to the rules will be addressed and prioritized for consideration of adoption by the <u>President</u> at his discretion.

A change to the rules document will be adopted if a Quorum has been achieved when a scheduled meeting has been called and the suggested rule change has a majority in favor, (For example, a rule change will be adopted if five Officers are present and three vote in favor and two against. If four Officers are present and two vote in favor and two against, the rule suggestion is not adopted.) The President has full discretion on which rules are to be discussed and voted on. Each Officer in attendance will be given an opportunity to discuss and put forth opinions/arguments regarding any suggested changes to the rules. The President will determine when discussion is to cease and a vote to begin, if required.

Officers shall make changes to any documents and or systems under their responsibility to ensure they are not in conflict with the any newly adopted rules.

#### 6. LEAGUE ADMINISTRATION

Any issues related to <u>the Champion's Golf League</u> not contained within the Champion's Golf League Rules can be decided upon by the sole discretion of the President.